

**Minutes**  
Business Intelligence Center Advisory Board Meeting  
December 6, 2016

**1. Selection of Chairperson**

Catherine Kunst moved and Simon Tafoya seconded a motion to select Anna Ewing as Chair for the December 6 meeting, in the absence of Board Chair DJ Davis. The motion passed without objection.

**2. Call to order**

Acting Board Chair Ewing called the meeting to order at 10:32A.M.

**3. Attendees**

The following board members were present, in addition to staff and the public: Anna Ewing, Acting Chair (OEDIT), Jon Gottsegen (OIT), Catherine Kunst (SIPA), and Simon Tafoya (Governor's Office) by phone.

**4. Approval of minutes from November 1, 2016 meeting**

Catherine Kunst moved and Simon Tafoya seconded a motion to approve the minutes from the November 1, 2016 meeting. The motion passed without objection.

**5. Board by-laws**

Staff requested the board members' input on drafting board by-laws. Following a discussion of key elements, staff committed to using the guidance to draft a set of by-laws for the board to consider and discuss at the following meeting.

**6. Strategic planning**

Staff requested board members' input on strategic vision for the program. A wide-ranging discussion followed including the following thoughts and concepts: need to evaluate the relationship between new data being made available and relevance to the challenge; desire for evaluation on whether making public data as a resource available in its raw form is enough, or whether the program should investigate providing tools as well to turn the data into intelligence and insights; consideration for what would happen to public data usage if the program were to go away from the app challenge; concept of a facilitated session with industry representatives to get at bigger question of public data as a valuable asset to the business community; and thoughts on what the program can do to be integrating state data with local data.

Department staff committed to using the feedback from the conversation to inform ongoing program strategic planning and report back to the board on progress and potential action items from the discussion.

**7. Adjournment**

Catherine Kunst moved for adjournment and Jon Gottsegen seconded. The motion passed without objection. Acting Board Chair Ewing adjourned the meeting at 11:35A.M.