

Minutes

Business Intelligence Center Advisory Board Meeting
October 4, 2016

1. **Call to order**

Board Chair Davis called the meeting to order at 10:32A.M.

2. **Attendees**

The following board members were present, in addition to staff and the public: DJ Davis, Chair (Department of State), and Anna Ewing (COIN/OEDIT) and Catherine Kunst (SIPA), by phone.

3. **Approval of minutes from September 6, 2016 meeting**

Catherine Kunst moved and Anna Ewing seconded a motion to approve the minutes from the September 6, 2016 meeting. The motion passed unanimously by voice vote.

4. **Mission statement**

Staff presented a revised mission statement reflecting changes discussed at the September 6, 2016 meeting. Board members discussed the new version. Discussion included: consensus that the new version was improved overall and met the requested changes; support for the inclusion of language noting partnership with the private sector; support for the two elements (making data accessible and partnering with the private sector to drive innovation) to be connected; support for inclusion of the concept of promoting a health business environment.

5. **Additional advisory board appointments**

Staff followed up on request for input on recommendations for potential additional appointments to the board. Discussion centered on what was the goal of additional appointments. Members requested staff create a profile of the experience and community connections that could be reviewed and used to vet potential candidates. Members also expressed desire to build structure into additional appointments, including a specific timeframe for the appointments rather than open-ended service.

6. **Adjournment**

Anna Ewing moved for adjournment and Catherine Kunst seconded. The motion passed unanimously by voice vote. Board Chair Davis adjourned the meeting at 11:03A.M.